

MEMORANDUM OF UNDERSTANDING

BETWEEN

UNDER SECRETARY OF DEFENSE (POLICY)
ON BEHALF OF THE DEPARTMENT OF DEFENSE OF
THE UNITED STATES OF AMERICA

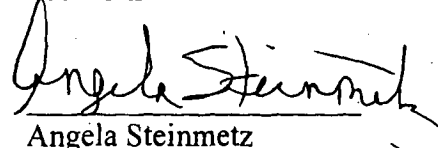
AND

DEPUTY SECRETARY STRATEGY
ON BEHALF OF THE DEPARTMENT OF DEFENCE OF
AUSTRALIA

REGARDING

RECIPROCAL EXCHANGE OF ADMINISTRATIVE AND
PROFESSIONAL PERSONNEL

I certify this to be a
true and complete
copy of the original
document.



Angela Steinmetz
Information Security Specialist
ODUSD(TSP&NDP)
June 13, 2007

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INTRODUCTION

The United States Department of Defense (U.S. DoD) as represented by the Under Secretary of Defense (Policy); and the Australian Department of Defence (ADOD) as represented by the Deputy Secretary Strategy (each referred to herein individually as a "Participant" and together as the "Participants"):

Recognizing that the Exchange of Notes constituting an Agreement between the Government of Australia and the Government of the United States of America concerning certain mutual Defense Commitments done on December 1, 1995 (Chapeau Defense Agreement), and the Agreement between the Government of Australia and the Government of the United States of America Concerning Security Measures for the Protection of Classified Information (GSOIA), entered into force November 7, 2002, apply to this Memorandum of Understanding (MOU); and

Desiring to establish formal liaison between the Participants;

Have reached the following understanding regarding the assignment of individuals to serve as Exchange Officers to the other Participant.

SECTION I DEFINITIONS

In addition to any terms defined in other provisions of this Memorandum of Understanding (MOU), the following terms will have the following meanings when used herein:

- 1.1 "Administrative and Professional (A&P) Personnel": military or civilian employees of the U.S. DoD or ADOD who perform professional administrative, logistics, health, financial, planning, or similar functions.
- 1.2 "Classified Information": information that is generated by or for the Government of the United States of America or the Government of Australia or that is under the jurisdiction or control of one of them and that requires protection in the interests of national security of that Government and that is so designated by the assignment of a security classification by that Government. The information may be oral, visual, electronic, or documentary form, or in the form of material including, equipment or technology.
- 1.3 "Contact Officer": an official of the Host Participant designated in writing to oversee and control all contacts, requests for information, consultations, access and other activities of foreign Exchange Officers who are assigned to, or are visiting, a Host Participant component or subordinate organization.
- 1.4 "Controlled Unclassified Information" (CUI): unclassified information of a Participant to which access or distribution limitations have been applied in accordance with national laws,

policies, and regulations of such Participant. It includes United States information that is exempt from public disclosure or subject to export controls.

1.5 "Exchange Officer": Military personnel or civilian employee of a Parent participant who, upon approval or certification of the Host Participant or Host Government, is authorized by the Parent Participant to act as its official representative in connection with programs, projects, or agreements or interest to the Participant Governments.

1.6 "Host Government": the national Government of the Host Participant.

1.7 "Host Participant": the Participant to which the Exchange Officer is on exchange pursuant to an assignment by a Parent Participant under Section III.

1.8 "International Visits Program (IVP)": the program established to process visits by, and assignments of, foreign representatives to U.S. DoD components and U.S. DoD contractor facilities. It is designed to ensure that Classified and Controlled Unclassified Information to be disclosed to foreign nationals has been properly authorized for disclosure to their governments; that the requesting foreign government provides a security assurance on such foreign nationals and their sponsoring organization or firm, when Classified Information is involved in the visit or assignment, and that administrative arrangements (e.g., date, time, and place) for the visit or assignment are provided.

1.9 "Parent Government": the national Government of the Parent Participant.

1.10 "Parent Participant": the Participant that assigns Exchange Officers to a Host Participant pursuant to Section III.

SECTION II

SCOPE

2.1 This MOU establishes the provisions under which the Parent Participant may assign its A&P Personnel to serve as Exchange Officers to the Host Participant to fulfill Host Participant requirements and missions while providing work experience and proficiency maintenance to Exchange Officers. Exchange Officers will gain operational expertise and technical knowledge while providing support to the Host Participant as an integrated member of the staff. Exchange Officers may be assigned only to positions established in Annexes to this MOU. Annexes to this MOU will be an integral part hereof and may include additional provisions and prerequisites specific to particular assignments.

2.2 The establishment of Exchange Officer positions under this MOU and its Annexes will be based upon the demonstrated need for the positions and their mutual benefit to the Participants. Once established, Exchange Officer positions will be subject to review by both Participants 12 months prior to the completion of Exchange Officers' assignments to ensure that the positions continue to be required by, and be of mutual benefit to, the Participants. If a Participant

determines that an Exchange Officer position is no longer required and is not of benefit, the Exchange Officer's position may be terminated as provided for in Section X of this MOU.

2.3 Commencement of Exchange Officer assignments will be subject to any requirements that may be imposed by the Host Participant or its Government regarding formal certification or approval of Exchange Officers. Exchange Officers to be assigned by their Parent Participant to locations in the United States will be requested pursuant to the IVP.

2.4 Unless otherwise mutually determined, the normal assignment for Exchange Officers will be two (2) years, with the option to extend for an additional twelve (12) months upon the written consent of both Participants.

SECTION III DUTIES AND ACTIVITIES

3.1 A position description (PD) developed by the Host Participant will be approved by the Participants for Exchange Officer positions established and detailed in an Annex to this MOU. Exchange Officers will perform duties as set out in the PD, and perform related tasks as specified by the Host Participant and pursuant to this MOU. The Exchange Officer will possess the requisite grade, skills, training, academic qualifications, and security clearance described in the PD. The Parent Participant will provide a career brief and biography of potential Exchange Officers to the Host Participant for approval three months prior to assignment. The Host Participant may disapprove assignment of any proposed Exchange Officers who do not meet the qualifications or who cannot safely perform the duties of the position. This decision will be within the sole discretion of the Host Participant.

3.2 Exchange Officers will be required to comply with all applicable Host Government policies, procedures, laws, and regulations. The Host Participant will assign a Contact Officer to provide guidance to Exchange Officers concerning policies, procedures, laws, and regulations of the Host Government, and to arrange for activities consistent with such requirements and the purposes of this MOU.

3.3 The Host Participant will grant Exchange Officers access to facilities and work spaces to the extent necessary to fulfill Exchange Officers' positions pursuant to this MOU, consistent with the provisions of any applicable annex, certification, or approval issued by the Host Government, and permitted under the applicable policies, procedures, laws, and regulations of the Host Government.

3.4 Exchange Officers will be granted access to technical data or other information of the Host Participant, whether or not classified, at the discretion of the Host Government and to the extent necessary to fulfill Exchange Officers' functions and duties as provided for in an Annex to this MOU.

3.5 All information which the Exchange Officer is granted access during his or her assignment will be treated as information provided to the Parent Government, in confidence, and will not be further released or disclosed by the Exchange Officers to any other person, firm, organization, or government without the prior written authorization of the Host Government. Disclosure of information to Exchange Officers will not be deemed to be a license or authorization to use such information for other than the purposes described in this MOU.

3.6 The Exchange Officer will not be permitted to participate in exercises or operational deployments outside the territory of the Host Participant and/or in contingency and wartime actions, unless expressly authorized in writing to do so by both the Host and Parent Participant.

3.7 The Host Participant will not place or keep Exchange Officers in duty assignments in which direct hostilities with forces of third states are likely to occur or have commenced, unless approved by both Participants, in writing.

3.8 Exchange Officers will comply with the dress regulations of the Parent Participant but, if requested by the Host Participant, will also wear such identification necessary to identify Exchange Officers' nationality, rank, and status as Exchange Officers. The order of dress for any occasion will be that which most closely conforms to the order of dress for the particular organization of the Host Participant where Exchange Officers are located. Exchange Officers who are military employees will be required to comply with the practices of the Host Participant with respect to the wearing of civilian clothing.

SECTION IV FINANCIAL ARRANGEMENTS

4.1 The Parent Participant will bear all costs and expenses of Exchange Officers, including, but not limited to:

4.1.1 All pay and allowances of Exchange Officers;

4.1.2 All change of station travel by the Exchange Officer and the Exchange Officer's dependents, including, but not limited to, transportation, per diem, and other travel allowances when travelling to and from the Parent Participant country and Host Participant country when reporting for duty and at the conclusion of the assignment;

4.1.3 The costs of quarters, rations, medical and dental services for Exchange Officers and Exchange Officer's dependents, unless specifically stated otherwise in an applicable international agreement or arrangement between the Participants or their Governments;

4.1.4 The movement of the household effects of Exchange Officers and Exchange Officer's dependents;

4.1.5 Preparation and shipment of remains and funeral expenses associated with the death of Exchange Officers or Exchange Officer's dependent(s);

4.1.6 All expenses in connection with the return of Exchange Officers and the Exchange Officer's dependents to the Parent Participant country, including, but not limited to, transportation, per diem, and other travel allowances when the assignment is terminated prior to the normal completion date; and

4.1.7 All temporary duty and/or travel expenses when directed by or performing duties on behalf of the Parent Participant.

4.2 The Host Participant will be responsible for the costs associated with and will provide:

4.2.1 Such office facilities, equipment, supplies and services as may be necessary for Exchange Officers to fulfill the purposes of this MOU;

4.2.2 Costs for training conducted to familiarize, orient, or certify Exchange Officers regarding unique aspects of their assignments; and

4.2.3 Temporary duty travel expenses when performed at the direction and on behalf of the Host Participant.

4.3 The Host Participant is not responsible for compensation for loss of, or damage to, the personal property of Exchange Officers, or the personal property of Exchange Officer's dependents.

4.4 The assignment of Exchange Officers pursuant to this MOU will be subject to the Parent Participant's authorization and availability of Parent Participant's funds for such purposes.

SECTION V SECURITY

5.1 The Host Participant will establish the maximum substantive scope and classification levels within which the disclosure of any Classified Information or CUI to Exchange Officers will be permitted. The Host Participant will inform the Parent Participant of the level of security clearance required to permit Exchange Officers' access to such information. Exchange Officers' access to such information and facilities will be consistent with and limited by the provisions of his or her assignment, the provisions of this MOU, the GSOIA and any other agreement or arrangement between the Participants or their Governments concerning access to such information and facilities. Further, access will at all times be limited to the minimum required to accomplish the purposes of this MOU, and, at its discretion, the Host Participant may prohibit the Exchange Officer's right of access to any Host Participant facility or computer system or require that such access be supervised by Host Participant personnel. Nothing in this MOU will be

construed by the Participants to authorize unfettered access to Classified Information or CUI residing in the Host Participant's facilities or computer systems.

5.2 Security assurances will be filed, through the Australian Embassy in Washington, DC and the U.S. Embassy in Canberra stating the security clearances for Exchange Officers being assigned. The security assurances will be prepared and forwarded through the IVP.

5.3 The Parent Participant will take all reasonable steps to ensure that assigned Exchange Officers are fully cognizant of, and comply with, applicable laws and regulations concerning the protection of intellectual property (such as patents, copyrights, know-how, and trade secrets), Classified Information and CUI disclosed to Exchange Officers. This responsibility will apply both during and after Exchange Officers' assignments. Prior to taking up duties as an Exchange Officer, the Exchange Officer will be required to sign the certification at Annex A of this MOU. Only individuals who execute the certification will be permitted to serve as Exchange Officers with the Office of the Under Secretary of Defense (Policy) or the ADOD.

5.4 The Parent Participant will take all reasonable steps to ensure that Exchange Officers at all times comply with the security laws, regulations, and procedures of the Host Government. Any violation of security procedures by Exchange Officers during the assignment will be reported to the Parent Participant for appropriate action. Upon request by the Host Participant, the Parent Participant will remove any Exchange Officers who violate security laws, regulations, or procedures during the assignment.

5.5 All Classified Information made available to Exchange Officers will be considered to be Classified Information furnished to the Parent Participant, and shall be subject to all the provisions and safeguards provided for under the GSOIA and the provisions of this MOU.

5.6 The Exchange Officer may take custody of Classified Information or CUI in tangible form (for example, documents or electronic files), as permitted by the provisions of the Host Participant certification (and requested in writing by the Parent Participant). Exchange Officers may take, view, use, or read Classified Information or CUI to perform their Exchange Officer functions, when authorized by the Host Participant certification for Exchange Officers. The Classified Information or CUI will be treated in compliance with Host Participant requirements. If the Exchange Officer is authorized to act as a courier and/or assume custody of the tangible Classified Information the following will apply:

5.6.1 On-Site Storage. Exchange Officers may be furnished a secure container for the temporary storage of Classified Information, consistent with the provisions of the certification, provided the security responsibility for the container and control of the container and its contents remains with the Host Participant.

5.6.2. Couriers. The Exchange Officer may take custody of Classified Information to perform courier functions, when authorized by the Host Participant certification for the Exchange Officer. The Classified Information will be packaged and receipted for in compliance with the Host Participant requirements.

SECTION VI TECHNICAL AND ADMINISTRATIVE MATTERS

6.1 The Host Participant's certification or approval of an individual as an Exchange Officer will not bestow diplomatic or other special privileges on that individual.

6.2 The Host Participant may provide such administrative support as is necessary for Exchange Officers to fulfill the purposes of Section IV of this MOU, and to the extent authorized by the laws and regulations of the Host Government.

6.3 Exemption from taxes, customs or import duties, or similar charges for Exchange Officers or Exchange Officers' dependents will be governed by applicable laws and regulations or international agreements or arrangements between the Host Government and the Parent Government.

6.4 The Parent Participant will ensure that the Host Participant is informed as far in advance as possible of any absences of the Exchange Officer.

6.5 Exchange Officers may be granted leave according to entitlements under the regulations of the Parent Participant, provided such leave is approved by the Parent Participant and coordinated with the applicable Host Participant's designated representative. Leave and holiday schedule for Exchange Officers will be commensurate with the Host Participant's schedule.

6.6 Exchange Officers and the Exchange Officers' dependents will be provided care in military medical and dental facilities to the extent permitted by applicable Host Government law, policy, and international agreements or arrangements between the Participants or their Governments. Where a reciprocal agreement for health care exists between the Participants, the access entitlement of Exchange Officers and Exchange Officers' dependents are specified. For those personnel covered by such an agreement, care is generally provided free of charge. All Exchange Officers and Exchange Officer's dependents not covered by a reciprocal agreement may be offered health care, on a reimbursable basis, in military facilities. Where military facilities are not available, Exchange Officers will be responsible for all medical and dental costs incurred by themselves and their dependents. The Parent Participant will ensure that Exchange Officers and Exchange Officer's dependents are physically fit prior to Exchange Officers' assignments. The Parent Participant will be responsible for familiarizing itself with the medical and dental services available to Exchange Officers and Exchange Officer's dependents, and the costs of, and the procedures for, use of such services.

6.7 Exchange Officers and Exchange Officer's dependents may be accorded the use of military commissaries, exchanges, theaters, and similar morale and welfare activities, in accordance with the laws, regulations, and policies of the Host Participant and applicable international agreements or arrangements between the Participants or their Governments.

6.8 The Host Participant may provide housing and messing facilities for Exchange Officers and Exchange Officer's dependents on the same basis and priority as for its own personnel of comparable rank and assignment. The provision of facilities under this Section is subject to the extent permitted by the laws and regulations of the Host Government and to reimbursement by the Parent Participant. At locations where housing and messing facilities are not provided by the Host Participant, the Host Participant will use reasonable efforts to assist the Parent Participant to locate such facilities for Exchange Officers and Exchange Officer's dependents.

6.9 The Parent Participant will ensure that Exchange Officers and Exchange Officer's dependents have all documentation required by the Host Government for entry into, and exit from, the country of the Host Government at the time of such entry or exit, consistent with relevant international agreements and arrangements between the Participants or their Governments. Unless exempted under an applicable international agreement or arrangement between the Participants or their Governments, Exchange Officers and their authorized dependents will be required to comply with the Host Government's customs and immigration laws and regulations when entering the country.

6.10 The Parent Participant will ensure that Exchange Officers and those dependents accompanying Exchange Officers in the country of the Host Participant will obtain motor vehicle liability insurance coverage for their private motor vehicles, in accordance with applicable laws, regulations and policies of the Host Government, or the political subdivisions of the country of the Host Participant in which Exchange Officers and Exchange Officers' dependents are located.

SECTION VII DISCIPLINE AND REMOVAL

7.1 Except as provided in Section 7.2, neither the Host Participant nor the armed forces of the Host Government may take disciplinary action against Exchange Officers who commit an offense under the military laws or regulations of the Host Participant, nor will the Host Participant exercise disciplinary powers over Exchange Officers' dependents. The Parent Participant, however, will take appropriate administrative or disciplinary action against Exchange Officers to ensure compliance with this MOU, and the Participants will cooperate in the investigation of any offenses under the laws or regulations of either Participant.

7.2 The certification or approval of Exchange Officers may be withdrawn, modified or curtailed at any time by the Host Participant for any reason, including, but not limited to, the violation of the regulations or laws of the Host Participant or the Host Government. In addition, the Parent Government will remove Exchange Officers or dependants of Exchange Officers from the territory of the Host Government at the request of the Host Government. The Host Participant will provide an explanation for its removal request, but a disagreement between the Participants concerning the sufficiency of the Host Participant's reasons will not be grounds to delay the removal of Exchange Officers or Exchange Officer's dependents.

7.3 Exchange Officers will not exercise any supervisory or disciplinary authority over military or civilian personnel of the Host Participant.

SECTION VIII CLAIMS

8.1 Claims arising under this Arrangement will be dealt with in accordance with paragraph 1 of the Chapeau Defense Agreement. The Participants will share any costs required to be shared under subparagraph 1(b)(ii) of the Chapeau Defense Agreement on the following basis:

8.1.1 Where responsibility for the damage, injury, or death can be specifically attributed to one Participant, the cost of handling and settling the claim will be the sole responsibility of that Participant;

8.1.2 Where both Participants are responsible for the damage injury or death, the costs of handling and settling the claim will be apportioned between the Participants based on their degree of responsibility for the damage, injury, or death; and

8.1.3 Where it is not possible to attribute responsibility for damage, injury, or death, the costs of handling and settling the claim will be distributed equally between the Participants.

8.2 Claims arising under a contract will be resolved in accordance with the contract. Unless otherwise mutually determined by the Participants, the costs of claims arising as a consequence of a contract awarded pursuant to this MOU will be the sole responsibility of the Participant that is the party to the contract.

SECTION IX SETTLEMENT OF DISPUTES

9.1 Disputes arising out of the interpretation or implementation of this MOU will be resolved only through consultations between the Participants and will not be referred to an individual, national or international tribunal, or to any other forum for settlement.

SECTION X ENTRY INTO EFFECT, AMENDMENT, DURATION AND TERMINATION

10.1 All responsibilities of the Participants under this MOU will be subject to national laws and the availability of appropriated funds for such purposes.

10.2 The Parent Participant will ensure that Exchange Officers comply with all applicable responsibilities and restrictions under this MOU and Annexes to this MOU.

10.3 This MOU may be amended by the mutual written consent of the Participants.

10.4 This MOU may be terminated at any time by written consent of both Participants. In the event both Participants determine to terminate this MOU, the Participants will consult prior to the date of termination.

10.5 Either Participant may terminate this MOU upon one hundred eighty (180) days written notification to the other Participant.

10.6 The respective rights and responsibilities of the Participants under Section V (Security) and Section VIII (Claims) will survive the termination or expiration of this MOU.

10.7 No later than the effective date of expiration or termination of this MOU, each Participant will remove its Exchange Officers and Exchange Officer's dependents from the territory of the other Participant and pay any money owed to the other Participant under this MOU. Any costs or expenses for which a Participant is responsible pursuant to Section IV of this MOU, but which were not billed in sufficient time to permit payment prior to termination or expiration of this MOU, will be paid promptly after such billing.

10.8 This MOU will come into effect upon signature by both Participants. This MOU will remain in force for ten (10) years, and may be extended by written consent of the Participants.

10.9 This Arrangement consists of ten (10) sections and three (3) Annexes.

DONE, in duplicate, in the English language.

ON BEHALF OF
The Department of Defense of
The United States of America



Eric Edelman

[Name]

Under Secretary of Defense for Policy

[Position] [Title]

6/11/07 Washington D.C.

[Date] [Location]

ON BEHALF OF
The Department of Defence of
Australia



Michael Pezzullo

[Name]

Deputy Secretary Strategy

[Position] [Title]

11 June 2007 Washington D.C.

[Date] [Location]

ANNEX A - CERTIFICATION

[Office Symbol]

[Date]

SECTION I EXCHANGE OFFICER LEGAL STATUS OF CERTIFICATION

As a representative of the Australian Department of Defence under the auspices of an Extended Visit Authorization to the Office of the Under Secretary of Defense (Policy), I am subject to the jurisdiction of the United States federal, state, and local laws, except as provided by treaty, other specific legal authority, or the terms of any diplomatic immunity which I may have been granted. I understand that my acceptance of the Exchange Officer position does not bestow diplomatic or other special privileges.

SECTION II EXCHANGE OFFICER PROVISIONS OF CERTIFICATION

- (1) **Responsibilities:** The purpose of the assignment is to gain knowledge of the organization and management of Host Participant defense activities. I will not perform duties that are reserved by law or regulation to an officer or employee of the U.S. Government. I will perform duties consistent with the applicable Position Description detailed in an Annex to this MOU.
- (2) **Costs:** I understand that all costs associated with my duties as an Exchange Officer are as detailed in Section IV of the MOU
- (3) **Extensions and Revalidation:** I understand that if my Government desires to request an extension or revalidation of my position beyond the original dates for which I am certified, a new visit request will be submitted not later than 30 days prior to the expiration date of the current Extended Visit Authorization.
- (4) **Contact Officer:** I understand that when the certification process is completed, a Contact Officer(s) will be assigned to sponsor me during my visit to the Office of the Under Secretary of Defense (Policy). I further understand that I will coordinate, through my Contact Officer, all requests for information, visits, and other business that fall under the provisions of my certification. I also understand that requests for information which are beyond the provisions of my certification will be made through the Office of the Defense Attaché, Washington, DC.
- (5) **Other Visits:** I understand that visits to facilities for which the purpose does not directly relate to the provisions of my certification will be made through the (for the United States -Office of the Defense Attaché, Washington, DC.)

(6) **Security:**

a. I understand that access to (*U.S./ Australian*) Government information will be limited to that information determined by my Contact Officer to be necessary to fulfill the functions of an Exchange Officer. I also understand that I may not have access to (*U.S./Australian*) Government computer systems, unless the information accessible by the computer is releasable to my Government in accordance with applicable laws, regulations and policy.

b. All information to which I may have access during my certification will be treated as information provided, in confidence, to my Government and shall not be further released or disclosed by me to any other person, firm, organization, or government without the prior written authorization of the (*U.S. / Australian*) Government.

c. I may be allowed to take possession of classified material in the performance of my duties if authorized by my Contact Officer.

d. I will immediately report to my Contact Officer should I obtain or become knowledgeable of (*United States /Australian*) Government information for which I am not authorized to have access. I further agree that I shall report to my Contact Officer any incidents of my being offered or provided information that I am not authorized to have.

e. If required, I shall display a security badge on my outer clothing so that it is clearly visible. The (*United States / Australian*) Government shall supply this badge.

(7) **Compliance:** I have been briefed on, fully understand, and shall comply with the provisions of my certification. Failure to comply may result in termination of my certification. I further understand that the termination of my certification does not preclude further disciplinary action in accordance with any applicable Status of Forces Agreement or other international agreements or arrangements between the United States and Australia.

(8) **Definitions of Terms:** Terms not defined herein will have the definitions ascribed to them in the applicable agreement or arrangement governing my assignment as an Exchange Officer.

**SECTION III
EXCHANGE OFFICER
PROVISIONS OF CERTIFICATION**

(1) **Contact Officer:** (Name of Contact Officer) has been assigned as my Contact Officer.

(2) **Certification:** I am certified to the __ (Specific Office) ____, Office of the (*for the United States*-Under Secretary of Defense (Policy)). As such, I am allowed to visit sites, offices, and briefings that support the issues stemming from the position within the _____, and

other venues within the Department of Defense when authorized by my Contact Officer in support of the performance of duties assigned under this MOU.

(3) **Travel:** I am hereby authorized by my Contact Officer to visit the following locations under the provisions of my certification: (*For the United States* -Office of the Under Secretary of Defense (Policy)), and any other such locations as my Contact Officer may permit in the future.

**SECTION IV
EXCHANGE OFFICER
CERTIFICATION OF IN-BRIEFING**

I, (*NAME OF EXCHANGE OFFICER*), understand and acknowledge that I have been certified as an Exchange Officer to the (*for the United States* -Office of the Under Secretary of Defense (Policy)), as determined between the Australian Department of Defence and the United States Department of Defense. I further acknowledge that I fully understand and have been briefed on: (1) the legal status of my certification; (2) the provisions of my certification; and (3) the conditions of my certification. I further acknowledge that I will comply with the conditions and responsibilities of my certification.

(SIGNATURE OF EXCHANGE OFFICER)

(TYPED NAME OF EXCHANGE OFFICER)

(RANK AND/OR TITLE)

(DATE)

(SIGNATURE OF BRIEFER)

(TYPED NAME)

(LOCATION)

ANNEX B – USA POSITION DESCRIPTION

Title of Position:

Part I – Duties

Reports to:

Position Location:

Principal Duties:

General Categories of information to which Access will be required:

Part II – Qualifications and Skills

Part III – Security Clearance

Security Clearance Required:

ANNEX B – AUSTRALIAN POSITION DESCRIPTION